



The Friends of King's Wood

Agenda for Committee Meeting – 11 May 2009

1. **Apologies**
2. **Previous minutes**
 - a) **Accuracy**
 - b) **Matters Arising**
 - DS: Prepare membership renewal letter and send to SC for printing
 - SC: Print membership renewal envelopes and purchase stamps
 - SC: Update KSCP name on website and document templates
 - JS: Email an electronic copy of the Risk Assessment form to SC
 - LM: Determine whether the notice board can be replaced as part of the play furniture refurbishment
 - HC: Find copies of the Church Hill Walk leaflet
3. **Chairman's report - DS**
4. **Treasurer's report - SW**
5. **Membership report - SC**
6. **Stour Valley Arts update – SVA**
7. **Kentish Stour Countryside Partnership update – JS**
8. **Forestry Commission update - DJ**
9. **Forthcoming items**
 - Grant application
10. **AOB**
11. **Date of next meeting - DS**
12. **Close**